

71012

Location	Minor Items	Project Description	Projected Start Date	Projected End Date	Projected Cost	Actual Start Date	Actual End Date	Actual Cost	Notes	Completed by
<b>Upper Level</b>										
	1)	Fire Extinguishers lowered				6/13/2012	6/13/2012			Sandy Myers/Heather Henderson
Completed	2)	YA section to meet width requirements				6/13/2012	6/13/2012			Susan Werrin, Heather Henderson, Catherine Dunn, Katrina Bergen, Myra Binns, Victor Barajas, Maria Harris, Daniela Palma, Daniel Jones, Sandy Myers
Completed	3)	Carnegie Section Book Cases to meet with requirements				7/9/2012	7/9/2012			Sandy Myers/Susan Werrin/Heather Henderson
Completed	4)	Emergency Exit to B Street (Change to emergency exit Only)				6/13/2012	6/13/2012			Sandy Myers/Catherine Dunn, Heather Henderson, Susan Werrin
Completed	5)	Emergency Exit Diagrams lowered				6/13/2012	6/13/2012			Sandy Myers/Catherine Dunn, Heather Henderson, Susan Werrin
Completed	6)	Possibly remove Bench Seating				6/13/2012	7/9/2012			Sandy Myers/Catherine Dunn, Heather Henderson, Susan Werrin
Completed	7)	Carnegie Tables between rows of book shelves				6/13/2012	7/9/2012			Sandy Myers/Catherine Dunn, Heather Henderson, Susan Werrin
Completed	8)	Signage for tables needs to be added				6/18/2012	6/18/2012	\$45.75	Put tables together, still need to make some adjustments for side seating Completed for upstairs (Downstairs to be completed with reconfiguration)	Sandy Myers/Catherine Dunn, Heather Henderson, Susan Werrin
Completed	9)	Distance Between tables needs to be 44" (currently 42")				6/13/2012	6/13/2012		Upstairs Completed	Sandy Myers/Catherine Dunn, Heather Henderson, Susan Werrin
Completed	10)	Floor space between Stair side of shelves (near wheelchair elevator) must be 44"				6/13/2012	6/13/2012		Completed for upstairs.	Sandy Myers/Catherine Dunn, Heather Henderson, Susan Werrin
Completed	11)	Button on wall by Fire Extinguisher (what is it for)				6/13/2012	6/13/2012		Removed the button (was from old system)	Sandy Myers
Completed	12)	Keys to operate wheelchair lift should remain in the on position during business hours				6/13/2012	6/22/2012	\$166.25	Key operation was removed (will be in on position all the time)	Benchmark Elevators
Completed	13)	When lift is at Carnegie level floor ramps goes up and could be a hazard				6/11/2012	6/11/2012		Realign for computers to minimize the problem	Sandy Myers
Completed	14)	Yellow strips on top of stairs should be on edge of step				6/13/2012	6/13/2012	\$10.00	Added Yellow duck tape	Sandy Myers
<b>Minor Items</b>										
	1)	Railing down Carnegie stairs (Centered on stairs) must add							Check with Historical Preservation	
	2)	Exit door to landing of Carnegie (slope no greater than 8.33 out)							Check with Historical Preservation	
<b>ADA Restroom</b>										
Completed	1)	Flush handle 41" high (Mr. Chapman said it was okay)	6/14/2012	6/26/2012		6/12/2012	6/12/2012	\$91.45	Ordered	Cost is for all grab bars
Completed	2)	Install rear grab bars	6/14/2012	6/26/2012		6/14/2012	7/10/2012		Ordered	Cost is for all grab bars
Completed	3)	Install longer side grab bar	6/14/2012	6/26/2012		6/14/2012	7/10/2012		Ordered	Cost is for all grab bars
Completed	4)	Facet needs replacing has turn handles needs lower handle				6/13/2012	6/13/2012	\$34.97	Replaced	
Completed	5)	Irradiated hot water piping in restroom								
<b>Lower Level</b>										
Completed	1)	Carpet in interior entry way (secure or remove)				6/13/2012	6/13/2012	\$5.00	Secured	Heather Henderson, Sandy Myers
Completed	2)	Mats outside front doors				6/13/2012	6/13/2012		Removed	Sandy Myers
Completed	3)	Door pull and push pressure to heavy (should be pull 8lbs. Push 15lb) Entrance / exit door to entrance (left door facing front of library) pull pressure to heavy. Emergency exit door to Children's room (Pressure adjustment)				6/15/2012	6/19/2012	\$1,056.19	Adjusted pressure on two doors and replaced opening mechanism on two.	Vortex Doors
Completed	4)	ADA parking on both inside and outside of front doors (both sides)				6/18/2012	6/21/2012	\$48.75	Purchased correct signage and installed	Sandy Myers
Completed	5)	Tables (space between tables and shelves) (ADA Seating)				6/18/2012			Work in progress	Heather Henderson, Susan Werrin, Catherine Dunn, Katrina Bergen, Sandy Myers
Completed	6)	Book shelves (line width must be adjusted)				6/19/2012			Work in progress	Heather Henderson, Susan Werrin, Catherine Dunn, Katrina Bergen, Sandy Myers
Completed	7)	Computer Booking Station Table (non Compliant)					6/21/2012		Removed (ability to book through OPAC's)	Lowell Saitzer
Completed	8)	Exit Door (mark as exit only)								
<b>Childrens Room</b>										
Completed	1)	Needs ADA child table								
Completed	2)	Fire Extinguishers lowered				6/13/2012	6/13/2012		Lowered	Heather Henderson, Sandy Myers
Completed	3)	Emergency signs moved				6/13/2012	6/13/2012			Heather Henderson, Sandy Myers
<b>Outside / Book Drop</b>										
Completed	1)	Book drops (move to front)				5/24/2012	5/28/2012	\$18.81	For cost of bolts	Kevin Myers, Sandy Myers
Completed	2)	Book drops moved back to location by entrance				6/16/2012	6/16/2012	\$18.81	For cost of bolts	Kevin Myers, Sandy Myers
Completed	3)	Book drops relocated near front entrance				6/21/2012	6/24/2012	\$18.81	For cost of bolts Checking with City if it is okay for the library to add the rack. City responded that it was okay.	Kevin Myers, Sandy Myers
Completed	4)	Rack added to area by book drops				6/25/2012	6/28/2012	\$12.86	Now complete.	Victor Barajas, Sandy Myers
Completed	5)	Lower media book drop				6/16/2012	6/16/2012		Took off of pedestal	Kevin Myers, Sandy Myers
Completed	6)	Book drop snorkel opening is not compliant	6/18/2012	When arrives	\$ 405.00	6/18/2012			Researched whether one to replace entire unit or just replace opening. Ordered new opening on 6/20/2012	Sandy Myers
Completed	7)					6/28/2012			New opening was delivered and attempted installation. Tried to put it on but it does not fit. Called the company but no answer. Will try again on 6/29/2012. Parts are missing. Contacted company 6/29/2012. A second part was sent but it is still incomplete. 7/6/2012. Contacted company and sent pictures of parts that were sent to library. Waiting to hear response.	Victor Barajas, Heather Henderson, Sandy Myers
<b>Rear of Bldg</b>										
<b>Minor Items</b>										
	1)	Door near reference (ramp for ADA)								
	2)	Children's room exit ramp (must be re-lane and extend to B Street)								
					<b>Total Projected Cost</b>					
					\$405.00					
					<b>Total Actual Cost</b>					
						\$1,530.68				